



Town of Mt. Jackson
PO Box 487/5901 Main Street
Mt Jackson, VA 22842
540-477-2121/fax 540-477-2351

UTILITY BILLING PAYMENT PLAN

Customer Name: _____ Date: _____

Service Address: _____ Phone: _____

Balance due: _____

Date: _____ Amount: _____

Date: _____ Amount: _____

Date: _____ Amount: _____

- Payment agreement: All past due balances must be paid in full within three months (90 days) of bill.
- Minimum payment must be one third of balance or you have the right to suggest a different amount, approved by the town. There will be late charges applied to the bill monthly.
- Amounts of \$50.00 or less must be paid in full, no deferred payment.
- All current billed amounts must be paid in full with the scheduled payment plan amount.
- A copy of this agreement will be mailed to your landlord, if property is a rental.
- If you sign this agreement, you agree that you owe the amount due under this agreement.
- The total past due balance will be due in full, if scheduled payments are not met. If scheduled payments are not met this agreement becomes null and void and will make you ineligible for future payment plans.
- Please be advised that failure to keep the agreement as stated will result in an immediate disconnection of water plus a \$25.00 reconnect fee and all balances due must be paid in full with no further extension.

Resident signature: _____ Date: _____

Town Employee: _____ Date: _____

Town Manager: _____ Date: _____

11-25-19 3-20-2020